

San Benito Local Agency Formation Commission

2301 Technology Parkway

Hollister, CA 95023

www.cosb.us/departments/lafco

831-636-4000 Ext.13

General Application for Change of Organization

Applicant Information - Affected Agency/Landowner(s)/Registered Voter(s)			
Name/Agency		Daytime Phone	
Mailing Address		Email address:	
City	State	Zip	
Agent Authorization – This authorization allows representation for all applications, hearings, appeals, and to sign all documents necessary for said processing, but not including document(s) relating to record title interest.			
Primary Contact/Authorized Agent		Daytime Phone	
<input type="checkbox"/> Legal Property Owner or Representative with written authorization If By Petition, Chief Petitioner/Representative with written authorization <input type="checkbox"/> Representative of Legislative Body Submitting Application (City/District Manager or Authorized Representative)			
Mailing Address		Email Address:	
City	State	Zip	
Did the lead agency provide notice to LAFCo and affected local agencies of intent to adopt a resolution? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Additional Persons to be Noticed:			
1. _____ (name); Address: _____ Email Address: _____ Phone: _____			
2. _____ (name); Address: _____ Email Address: _____ Phone: _____			

Certification			
I hereby certify that this application and all other documents submitted are true and correct to the best of my knowledge and belief. I also certify that I am the owner of the above property or an assigned agent for the project and have attached the owner's written consent to file this application. Applicants request that proceedings as described in this application be taken in accordance with the provisions of Government Code Section 56000 et seq. and herewith affix their signatures.			
Applicant/Authorized Agent Signature:			Date:
Property Information (provide separate attachment if needed)			
Address	APN	Owner Name	
Is the territory inhabited (12 or more registered voters)?		Does the proposal have 100% property owner consent?	
Yes	No	Yes	No
Action Requested Please check all applicable actions related to the proposal and attach the appropriate supplemental application materials in support of the request. (GC56652c) See <i>application supplement questionnaire for additional information.</i>			
<input type="checkbox"/> Annexation to a city	<input type="checkbox"/> Annexation to a district	<input type="checkbox"/> Consolidation of districts	<input type="checkbox"/> Extension of Service
<input type="checkbox"/> Detachment from a city	<input type="checkbox"/> Detachment from a district	<input type="checkbox"/> Establishment of Subsidiary District	<input type="checkbox"/> Extension of FIRE Services
<input type="checkbox"/> Consolidation of cities	<input type="checkbox"/> Formation of a district	<input type="checkbox"/> Divestiture of Powers	<input type="checkbox"/> Sphere of Influence Amendment
<input type="checkbox"/> City Incorporation	<input type="checkbox"/> District Merger	<input type="checkbox"/> Expansion of Powers	<input type="checkbox"/> Sphere of Influence Update
<input type="checkbox"/> City Disincorporation	<input type="checkbox"/> District Dissolution	<input type="checkbox"/> Municipal Service Review/Update	<input type="checkbox"/> Reconsideration Request
What is the nature of the request? (Agencies involved, services needed, existing use or new development)			

Application Packet Checklist

- One (1) completed copy of the **Standard Application**.
- One (1) Supplemental **Project Specific Questionnaire**
(e.g. annexation, detachment, service extension, formation, sphere amendment, etc.)

Provide as Attachments 1- 4 the items listed below:

- 1. (a) A certified **Resolution of Application** from the affected agency; or
(b) A landowner or registered voter **Petition** making application to LAFCo.
- 2. **List of Affected Parcels** including APN, address, valuation, and owner information
- 3. A **Map and written description**, acceptable to the executive officer, of the boundaries of the affected territory for each proposed change of organization or reorganization. (GC56652)
- 4. One (1) paper copy and one (1) electronic copy of **Environmental Documentation** complying with the California Environmental Quality Act (CEQA) including documentation (Notice of Intent/Notice of Preparation) that the documents were circulated to LAFCO for review and comment.
 - Categorical Exemption including Notice of Exemption
 - Negative Declaration including Initial Study and Notice of Determination
 - Environmental Impact Report (EIR) including Draft and Final EIR
- Appropriate **fees** obtained from LAFCO Fee Schedule attached:
 - Deposit (*payable to San Benito LAFCO*) \$ _____
 - Sphere of Influence (*payable to San Benito LAFCO*) \$ _____
 - State Board of Equalization (*payable to SBE*) \$ _____

Items to be requested **upon project approval**:

- One (1) paper copy and one (1) electronic copy of **legal description** of the subject area complying with State Board of Equalization standards.
- One (1) 8 ½ x 11 paper copy and one (1) electronic copy of the **map/plat stamped by a licensed engineer** depicting the subject area, vicinity map, and affected agency jurisdictional boundaries complying with State Board of Equalization standards.